

# The University of St Andrews

Student Visa application guide – Apply from OUTSIDE the UK (07/2023)



International Advice: [advint@st-andrews.ac.uk](mailto:advint@st-andrews.ac.uk)



University of  
St Andrews

To begin the application: Click START NOW on webpage: <https://www.gov.uk/student-visa/apply>



**BETA** This is a new service.

## Where are you planning to live?

- England, Scotland, Wales or Northern Ireland
- Jersey, Guernsey or the Isle of Man

Continue

Select the option that includes 'Scotland'

**BETA** This is a new service.

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## Do you have a current EU, EEA or Swiss passport?

The EEA includes the EU countries and Iceland, Liechtenstein and Norway

Yes  No

[Continue](#)

[Should I apply to the EU Settlement Scheme instead?](#)

**EU/EEA/Swiss Passport** – Select 'YES' then follow the instructions for completing the application and biometric process online.

\*\*if you have dual nationality that includes EU/EEA/Swiss – we recommend using your EU/EEA/Swiss passport to apply as the process is simpler\*\*

**Other Nationalities** – Select 'NO' and continue with the application.

This document shows the process for applications for those who **DO NOT** have an EU/EEA/Swiss passport. But EU/EEA/Swiss nationals may still find this document helpful.

## Select a country to provide your biometrics

To complete your application, you must provide your biometrics (fingerprints and facial photograph). This may involve attending a visa application centre (VAC) operated by one of our commercial partners.

We need to know which commercial partner will manage your biometrics appointment. This is so we can transfer you to the correct website after you have submitted your visa application.

Enter the country where you would like to provide your biometrics. This will usually be the country you are in now. If there is no VAC in your selected country, you will be able to choose an alternative location.

If you believe you are unable to provide your biometrics at any location, you should still choose a location. You will then be told how to proceed.

Next

Enter the Country where you will provide your biometrics and click 'NEXT'.

You will be asked to confirm there are Visa Application Centre's available in your chosen location, where you can provide biometrics.

The form will then provide information on how your data will be used.

You can then click 'APPLY NOW'.

There are rules on where you are allowed to apply from (<https://www.gov.uk/government/publications/where-to-apply-ecb05>)

Applications should be made in the country in which you are living. You must have legal residency – you cannot be a tourist.

Register an email address and create a password.

An application link will be emailed to you, this allows you to log out and return to your application later.

You can review, edit, and print your answers at any point.

You must then provide the UKVI with a contact email address and contact telephone number. The UKVI may use this to contact you about your application.

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## Scholarships

Do you have a Marshall, Chevening or commonwealth scholarship?

Check the [postgraduate scholarship guidance](#), if you do not know.

Yes  No

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Only select 'YES' if you have been awarded a Marshall, Chevening, or commonwealth scholarship - if eligible, the visa application fee will not be charged.

Postgraduate Scholarship Guidance:

<https://www.gov.uk/postgraduate-scholarships-international-students>

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## Your Confirmation of Acceptance for Studies

Do you have a Confirmation of Acceptance for Studies (CAS) number?

Yes  No

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Confirm you have a CAS and then enter the CAS number.

Copy and paste the CAS number from your CAS information.

DO NOT apply without a CAS number for the relevant course.

**!** This application requires a valid Confirmation of Acceptance for Studies (CAS) number. If you do not provide one, your application is likely to be refused.

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## Your name

Enter your name as shown on your passport or travel document. Use the English spelling of your name where provided.

You must tell us your full name.

### Given name(s)

Your given name is usually your first name. If you have middle names, include these with your given name. If your name has a suffix (e.g. Jr), include this with your given name. If you have a patronymic name, include it with your given name. You must tell us all your given names.

### Family name

Your family name is the surname shared by your family.

[I do not have a current passport or travel document](#)

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Enter your name as it appears on your passport. Use the passport your CAS was issued to.

[I do not have a current passport or travel document](#)

If you do not have a passport or travel document, you can use a biometric residence permit, immigration document or birth certificate.

If you are a recognised refugee, you have humanitarian protection, or you are stateless, give us the name you used before.

[I do not have both a given and family name](#)

Enter your name(s)

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## Any other names

In addition to the names already provided, are you now or have you ever been known by another name?

You must provide all your names. For example, if you changed your name after marriage or have a different name that you use for professional purposes.

Yes  No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

If you have ever been known by any other name, enter it here.

Do not include unofficial nicknames.

### Details of your other name

Enter your other name

You must tell us your full name.

Other given name(s)

Other family name

[I do not have a current passport or travel document](#)

[Save and continue](#) [Remove this name](#)

[Return to this application later](#)

[Show and edit answers](#)



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## Your sex and relationship status

What is your sex, as shown in your passport or travel document?

- Male
- Female
- Unspecified

What is your relationship status?

[I am unsure of my current relationship status](#)

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Input your sex as shown in your passport, and relationship status (even if your partner is not applying for a dependent visa with you).

'Single' means that you have never been married or in a civil partnership, and that you do not currently consider yourself in a relationship.

'Unmarried partnership' means that you currently consider yourself in a relationship but are not married or in a civil partnership.

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## Your address

Address

Town/City

Province/Region/State

Postal code (if applicable)

Country

Is this address also your correspondence address?

We may use this address to contact you about your application, including after it has been decided.

Yes  No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Enter the address where you currently live.

If you prefer your correspondence to be sent to an alternative address, you can select 'NO' and enter a correspondence address.

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## About this property

How long have you lived at this address?

Select a unit of time and enter a value

What is the ownership status of your home?

- I own it
- I rent it
- Other

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

If you live with your parents, select 'Other' and give more details.

Give more details about your living situation, such as who you live with and who owns the property

Maximum of 500 characters

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## Your passport

**!** You must use your passport or travel document to complete this section.

Passport number or travel document reference number

Issuing authority

On your passport or travel document this could also be referred to as 'country of issue' or 'place of issue'.

Issue date

Enter date in the format DD MM YYYY

Day Month Year

  

Expiry date

Enter date in the format DD MM YYYY

Day Month Year

  

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

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## Your identity card

Do you have a valid national identity card?

This includes identity cards, issued from non-UK governments. This does not include driving licences. If you have an internal passport, provide the details here.

Yes  No

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Not every country has a national identity card.

If you do, select 'YES' and you'll be asked to provide the details of it.

You don't have to submit the ID document as part of the visa process.

### National identity card number

Provide the number as shown on your identity card

### Issuing authority

On your identity card, this could also be referred to as 'country of issue' or 'place of issue'.

### Issue date (if applicable)

Enter date in the format DD MM YYYY

Day Month Year

  

### Expiry date (if applicable)

Enter date in the format DD MM YYYY

Day Month Year

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## Your nationality, country and date of birth

### Country of nationality

Enter your country of nationality or citizenship, as shown on your passport or travel document. If you have previous or additional nationalities or citizenships, you will be able to add these later in the application.

### Country of birth

### Place of birth

Enter your place of birth (for example, the city or province), as shown on your passport or travel document.

### Date of birth

For example, 31 3 2020

Day Month Year

  

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

If you are under 18 at the time of your application, you may be asked more questions about your accommodation and care arrangements in the UK.

Under 18's also need to provide a consent letter from their parents/legal guardians consenting to your accommodation and care arrangements in the UK (example below). You must provide proof of your relationship (birth certificate) when you apply.

**Example letter from your parent(s) or legal guardian(s). This letter must be an original document with an original signature. If it is not in English, it must be accompanied by a professional English translation**

[Your parent(s)/legal guardian(s) address]

Entry Clearance Officer

[Date]

Dear Sir/Madam

RE: Under 18 parents' consent letter for [student's name]

This is to confirm that we, [parent (s) or legal guardian (s) name], are the [mother/father/parents/legal guardian] of [student's name] and that we give our permission for our [son/daughter/ward] to apply for a Student visa to study in the UK.

We agree with the living arrangements that have been made for [student's name] in the UK.

We consent to [student's name] living independently in the UK and to travel independently.

Yours faithfully,

[Father's /legal guardian(s) signature]

[Father's /legal guardian(s) name]

[Father's /legal guardian(s) address]

[Father's /legal guardian(s) contact number]

[Father's /legal guardian(s) email address]

[Mother's /legal guardian(s) signature]

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## Your other nationalities

Do you currently hold, or have you ever held, any other nationality or citizenship?

You must provide all the nationalities that you currently hold or have ever held.

Yes  No

Save and continue

**If you hold another nationality:** You will need to input the country of your other nationality; dates nationality has been held from and to, or if you still hold this nationality.

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## Have you provided evidence of your English language ability in a previous application?

You must have been granted a visa or permission to stay after meeting the language requirement at level B1 or above. For example:

- scored level B1, B2, C1 or C2 on an [approved English language test](#) which assessed your reading, writing, speaking and listening skills
- have a degree which was taught in English
- have an English GCSE, A level or Scottish National 4 or 5, Higher, or Advanced Higher qualification
- if you were a student, your sponsor confirmed on your CAS that you met the required level

Yes  No

Save and continue

**Applicants from a majority English speaking country will NOT be asked these questions.**

Previous application means a previous application for a UK visa. Only select 'YES' if you've read the full question and meet the requirements.

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## Spoken language preference

We may have to talk to you about your application. Which language would you prefer to use?

English

Other

**Save and continue**

[Return to this application later](#)

[Show and edit answers](#)

It is preferable to select English, especially since your visa requires you to have a level of English language ability to study here.

Your choice of language cannot be guaranteed. You may be required to speak in English depending on the requirements of your visa.



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## English qualification from a UK school

Do you have an English language or literature qualification from a UK school?

This must be from a school you attended when you were under 18. You will need to provide your exam certificate.

You can use a GCSE, A level, National 4 or 5, Higher, or Advanced Higher qualification.

Yes  No

If NO...

You'll only be asked this question if you've not provided evidence of English language ability in a previous application.

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## English language assessment

Are you coming to the UK to study at a higher education provider with a track record of compliance?

[See the Register of Student sponsors](#) to confirm whether a Higher Education Provider has a track record of compliance. A Higher Education Provider with a track record of compliance will have the status 'Student Sponsor - Track Record'.

Yes  No

**We are a Higher Education provider with a track record of compliance.**

Does your Confirmation of Acceptance for Studies (CAS) statement indicate that your English language ability was assessed by your institution or that you are a 'gifted' student?

Yes  No

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## People financially dependent on you

Does anyone rely on you for financial support?  
Include both those travelling with you and those who are not.

This could include:

- children under 18
- children over 18 who live with you at home
- children who you look after all the time
- older relatives who need you for accommodation or other support

Yes  No

[Will these dependants be included in my application?](#)

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

If you have dependants, you will need to input their details: Name, date of birth, relationship to you, and information about where they will live and if they are travelling with you.

### **Please Note:**

Information about these dependants will help us with your application but they will not be included in this visa application. They will need to apply separately if they want to be with you in the UK.

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## Give details about your first parent

Give details about 2 of your parents.

[What if I do not have my parents' details?](#)

What is this person's relationship to you?

Mother

Father

Given names

Family name

If they do not have both a given and family name, enter their name(s) in the Given names field.

Date of birth

Enter date in the format DD MM YYYY

Day Month Year

  

Country of nationality

Have they always had the same nationality?

Yes  No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

You will be asked for details of your two parents.

If you do not have your parent's details, click the link and you can tick a box that specifies that.

[What if I do not have my parents' details?](#)

I do not have my parents' details

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## Family who live in the UK

Do you have any family in the UK?

This includes:

- immediate family - such as spouse, civil partner, parents or children
- grandparents or grandchildren
- your spouse or civil partner's family
- your child's spouse, civil partner or partner
- your partner, if you have lived with them for 2 out of the last 3 years

Yes  No

Save and continue

If you have family staying in the UK, you'll need to provide their details, including what permission they have to live in the UK.

Don't include extended family ie cousins, aunts, uncles.

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## Travelling as part of an organised group

Will you be travelling to the UK as part of an organised group?

This include travel companies or sports, work, or study groups.

Yes  No

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

For the majority of students the answer will be **NO**. But if you are part of an organised group, you will be asked for further details.

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## Travelling with another person

Will you be travelling to the UK with someone who is not your partner, spouse, or dependant?

Yes  No

Save and continue

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Select **YES** if you are travelling with someone who is not your partner, spouse, or dependant.

You will need to provide further details.

You will be asked for the details of 1 person even if travelling with more.

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## Where you will stay in the UK

Do you know where you will be staying in the UK?

Yes  No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

You do not need to have confirmed accommodation details to apply for a visa. The UKVI don't need you to upload provide of accommodation.

STAYING IN HALLS? If you have not yet been assigned accommodation with us – you can Select **YES** and input the following address:

The University of St Andrews

College Gate

St Andrews

KY16 9AJ

What address will you be staying at while in the UK?

You will be able to add details of any additional places you will be staying after you click 'Save and continue'

Enter a UK postcode

[Find UK address](#)

[Enter address manually](#)

If you are not staying in halls - Select **NO** and input further information about your accommodation plans.

## Accommodation plans in the UK

Where do you plan to stay in the UK?

Give as much detail as possible of where you intend to stay, for example in a hotel, private housing, or with friends. Include the names of anyone else you will live with and their relationship to you.

Maximum of 500 characters

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## Other places you will stay while in the UK

Will you be staying anywhere else in the UK?

This includes staying in:

- a hotel or bed and breakfast (B&B)
- accommodation provided by an employer
- a private home with friends or work colleagues
- accommodation provided by the educational institution where you will be studying
- any other type of accommodation

Yes  No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

If YES – enter the details on the next page.

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## UK travel history

Have you been to the UK in the past 10 years?

Yes  No

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Include visits to the UK in transit.

If YES –

How many times have you been to the UK in the past 10 years?

If you are unsure of the exact number, provide an estimation. You will be asked to provide details for up to 3 of your most recent times in the UK.

You'll then be asked – for 3 of your most recent visits:

Reason for coming to the UK | Date you arrived | How long you were here.

If you've ever received medical treatment in the UK.

If you have applied for leave to remain in the UK (a visa extension inside the UK) in the last 10 years.

If you have a National Insurance No | Driving License | receipt of public funds

**Information must be as accurate as possible. Use passport date stamps for accuracy.**

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## UK visa applications

Have you been issued with a UK visa in the past 10 years?

Yes  No

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

If YES –

Date of visa issue

Enter date in the format MM YYYY

Month Year



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## Travel to Australia, Canada, New Zealand, USA, Switzerland or the European Economic Area

How many times have you visited the following places in the past 10 years?

- Australia
- Canada
- New Zealand
- USA
- Switzerland
- European Economic Area (do not include travel to the UK)

[Which countries are part of the European Economic Area \(EEA\)?](#)

- Zero
- Once
- 2 to 5 times
- 6 or more times

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Include visits in transit.

If you have been to one of these countries, you'll be asked –

Country | Reason for visit | Date of visit | How long you visited

Information must be as accurate as possible. Use passport date stamps for accuracy.

You will only be asked for details for two of most recent times. **Complete as accurately as possible, to best of your ability.**

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## World travel history

Have you been to any other countries in the past 10 years?

Do not include visits to the UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area.

[Which countries are part of the European Economic Area \(EEA\)?](#)

Yes  No

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Include visits in transit.

If **YES** you'll be asked –

Country | Reason for visit | Date of entry | Date of exit

Information must be as accurate as possible. Use passport date stamps for accuracy.

Complete as accurately as possible, to best of your ability.

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## Your planned travel information

Date you plan to arrive in the UK

Enter date in the format DD MM YYYY

Day Month Year

  

[Why is this information important?](#)

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Think carefully before you input a date. This is the date your visa will begin.

The earliest you can arrive in the UK is **1 MONTH BEFORE** your course start date on your CAS.

**\*\*If you arrive outside the visa validity dates, your visa will not be valid and you can't study until you exit and re-enter the UK\*\***

[Why is this information important?](#)

If your application is successful, you will be granted a visa to enter the UK. The visa will only be valid for entry to the UK for 90 days. If your visa expires before you travel to the UK, you will have to apply for a replacement visa.

After you arrive in the UK, you will collect a [biometric residence permit](#), which will show that you have permission to remain in the UK.

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## Immigration history

For either the UK or any other country, have you ever been:

- Refused a visa
- Refused entry at the border
- Refused permission to stay or remain
- Refused asylum
- Deported
- Removed
- Required to leave
- Excluded or banned from entry

Yes  No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

If **YES** – you will be asked for details of the immigration problem and can input details of the issue in a free text box.

**Answer this question honestly** – having previous immigration problems does not necessarily mean your application will be refused. The UKVI need all the details to be able to make an informed decision.

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## Breach of UK immigration law

Have you ever:

- entered the UK illegally
- remained in the UK beyond the validity of your visa or permission to stay
- breached the conditions of your leave, for example, worked without permission or received public funds when you did not have permission
- given false information when applying for a visa, leave to enter, or leave to remain
- breached UK immigration law in any other way

Yes  No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

If **YES** – you will be asked for details of this breach and can input details of the issue in a free text box.

**Answer this question honestly** – having previous immigration problems does not necessarily mean your application will be refused. The UKVI need all the details to be able to make an informed decision.

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## Convictions and other penalties

At any time have you ever had any of the following, in the UK or in another country?

Only select one answer at a time. If you need to give more than one answer, you can do so on another page.

- A criminal conviction
- A penalty for a driving offence, for example disqualification for speeding or no motor insurance
- An arrest or charge for which you are currently on, or awaiting trial
- A caution, warning, reprimand or other out-of-court penalty
- A civil court judgment against you, for example for non payment of debt, bankruptcy proceedings or anti-social behaviour
- A civil penalty issued under UK immigration law
- No, I have never had any of these

You must tell us about spent as well as unspent convictions. You must tell us about any absolute or conditional discharges you have received for an offence.

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

If you have had a conviction or other penalty, you will need to give further details.

**Answer this question honestly – having convictions and other penalties does not necessarily mean your application will be refused. The UKVI need all the details to be able to make an informed decision.**

**Speeding tickets:** UKVI advises that you only need to list these if you have 3 or more, or if an unpaid one led to a further penalty. If you are not sure, select what you have and go to next step where there will be further chance to write the offence and there will be a blurb giving more information.

The next questions are about involvement in war crimes, terrorist activity, and extremist organisations. You'll also be asked whether you are a person of good character.

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## Your employment history

Have you ever worked for any of the following types of organisation?

Include information for any paid or unpaid work. Select all that apply.

- Armed Forces (career)
- Armed Forces (compulsory national or military service)
- Government (including Public or Civil Administration and non-military compulsory national service)
- Intelligence services
- Security organisations (including police and private security services)
- Media organisations
- Judiciary (including work as a judge or magistrate)
- I have not worked in any of the jobs listed above

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

If you have been employed by any of these organisations you'll be asked for further details.

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## Sponsor licence number and address

This information is on your Confirmation of Acceptance for Studies (CAS) statement, or contact your sponsor to get their licence number.

What is your sponsor licence number?

Sponsor's address

Town/City

Postcode

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

It's important to fill out the following CAS information as it appears on your CAS.

**Sponsor License Number (Copy from your CAS):** V63Q719H2

**Address:** The University of St Andrews, College Gate, St Andrews, KY16 9AJ



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## Place of Study

What type of sponsor will you be studying with?

The [Register of Student sponsors](#) sets out what type of sponsor each institution on the register is. A Higher Education Provider with a track record of compliance will have the status 'General Student Sponsor – Track Record'.

- Independent School
- Higher Education Provider
- Higher Education Provider with a track record of compliance
  
- Overseas Higher Education Provider
- Publicly Funded College
- Private Provider

[What is the difference between a school and a higher education institution?](#)

Save and continue

[Return to this application later](#)

[Show and edit answers](#)

Select: Higher Education Provider with a track record of compliance

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## Primary site of study

Is this the site where the majority of your study will take place?

The University of St Andrews  
College Gate  
St Andrews  
KY16 9AJ

Yes  No

Save and continue

[Return to this application later](#)

Select **YES**.

This address is for visa purposes only.

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## UCAS details

Did you apply for your course through UCAS?

Yes  No

[What is UCAS?](#)

Save and continue

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[Show and edit answers](#)

What is your UCAS personal identification number?

### [What is UCAS?](#)

The Universities and Colleges Admissions Service (UCAS) is an organisation whose main role is to operate the application process for British universities. Most undergraduate and some postgraduate students apply to university through the [ucas.com](https://ucas.com) website.

Select appropriate option and insert your UCAS ID number (this is not the same as your St Andrews Student ID).

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## Academic Technology Approval Scheme (ATAS)

Students of certain sensitive subjects, knowledge of which could be used in programmes to develop weapons of mass destruction or their means of delivery, will need to apply for an ATAS certificate before they can study in the UK. You can [find out if you need an ATAS certificate here](#).

Do you need to obtain permission from the ATAS?

Yes  No

Save and continue

You will have been notified by Registry if your course requires an ATAS, they would have issued you an email detailing your course code and your statement of research.

If you need an ATAS, you must upload the ATAS certificate as a supporting document.

Select appropriate option and insert your ATAS certificate number if you have one.

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## Future official financial sponsor

Will you be receiving money from an official financial sponsor for your continuing studies?

Yes  No

Select appropriate option.

[What is an official financial sponsor?](#)

Save and continue

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[Show and edit answers](#)

If YES

Yes  No

[What is an official financial sponsor?](#)

Examples of an official financial sponsor include the UK Government or your home Government, a university, or an international company or organisation. Examples of support may include a scholarship, internship, fellowship or training programme.

If you are being wholly sponsored by an official financial sponsor how will you prove this?

My Student sponsor has confirmed this information on my CAS

Funding only appears on your CAS when it is provided by the University.

Letter of official financial sponsorship

I am not being wholly sponsored

Wholly sponsored means your whole fees and full living costs are covered by the official financial

Your Parents/Siblings etc are **not** official financial sponsors.

[What is an official financial sponsor?](#)

Examples of an official financial sponsor include the UK Government or your home Government, a university, or an international company or organisation. Examples of support may include a scholarship, internship, fellowship or training programme.

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## Course information

Name of sponsor institution (school/college/university)

Enter 'The University of St Andrews'.

Course name

Copy full course title from the CAS.

Qualification you will get

This is the level of the qualification you will receive at the end of your course.

If you are unsure about the level of your qualification, [find out what qualification levels mean here](#) or ask your sponsor institution.

Qualification Level: This should be on your CAS. If you are unsure contact [advint@st-andrews.ac.uk](mailto:advint@st-andrews.ac.uk)

Are you going to be a student union sabbatical officer?

[What is a student union sabbatical officer?](#)

Yes  No

Sabbatical Officer is a full time officer role in the Students Union, elected by members.

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

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## Course dates

Course start date

Provide the start date of your main course of study, but do not include any other courses you may be taking before.

Enter date in the format DD MM YYYY

Day Month Year

Enter the start and end date as shown on your CAS

Course end date

Day Month Year

[Save and continue](#)

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## Accommodation payments

Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?

This is only money paid to your sponsor. For example, this does not include money paid to a private landlord or housing organisation. There is a limit on how much of this will count towards your maintenance requirement, and this is set out in the guidance [here](#)

Yes  No

Save and continue

[Return to this application later](#)

For University Halls only: If you have paid accommodation fees this can be added to your CAS, contact [visas@st-andrews.ac.uk](mailto:visas@st-andrews.ac.uk) for this to be added.

<https://www.gov.uk/guidance/financial-evidence-for-student-and-child-student-route-applicants>

Yes  No

How much has been paid?

£

How can you prove this amount has been paid?

My sponsor has confirmed this information on my CAS

Receipts



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## Course fees

What are your course fees for your first year?

If your course is shorter than 12 months, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement. Alternatively, you can contact your sponsor for this information.

£

Enter the Course fees as they appear on your CAS.

Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Please select No if your course does not have a fee.

Yes  No

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Yes  No

How much has been paid?

£

How can you prove this amount has been paid?

My sponsor has confirmed this information on my CAS

Receipts

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## Student Loan

You must show that you have enough money to cover your course fees, and living costs for you and any dependants [Read the guidance](#) to find out how much money you need to show and what documents you can use as evidence.

Are any of the funds required for this application in the form of a student loan?

Yes  No

[Save and continue](#)

[Return to this application later](#)

You can show you have enough money using a student loan from a government, government sponsored loan company, or a regulated student loans scheme

Yes  No

Have you already received your student loan?

Yes  No

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## Maintenance funds

You must show that you have enough money to cover your course fees and living costs. [Read the guidance document](#) to find out how much money you need to show and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account with your name on it?

Yes  No

Save and continue

[Return to this application later](#)

Yes  No

Are you relying on money held in an account under your parent(s) or legal guardian(s) name?

Yes  No

Do you have permission from your parent(s) or legal guardian(s) to use this money?

Yes  No

How can you prove they are your parent(s) or legal guardian(s)?

Birth certificate

Adoption certificate

Court document

**!** If you are relying on money held in a bank account, it must be in an account that you or your parent(s)/legal guardian(s) are named as account holder(s) on.

For the amount required please see:

<https://www.gov.uk/guidance/financial-evidence-for-student-and-child-student-route-applicants>

If money is in your parents bank account, select **NO** and fill out your parents details. You will need to submit a letter from them confirming they give you permission to use the money in your accounts, and also submit proof of your relationship.

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## Additional information about your application

If you needed to add more information about your application but were not able to, you can write it here.

If there is no further information you want to add, click the 'Save and continue' button.

Add further details:

Maximum of 1,000 characters

[Save and continue](#)

[Return to this application later](#)

[Show and edit answers](#)

Use this free text box to note anything you feel warrants further explanation.

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## Check your answers

Check the information below before you continue to the next section.

### Personal information

Who does this email address belong to? You

[Change](#)

Do you have another email address? No

[Change](#)

Provide your telephone number

[Change](#)

Where do you use this telephone number? For use whilst out of the UK

Select whether this is your home, Mobile telephone number

Check all your answers and use the hyperlink 'Change' to make any changes to those sections.

## Documents

*You do not need to provide evidence of your qualifications or finances as you are a national of a country listed in the differential evidence requirement of the Student rules. Occasionally, UK Visas and Immigration (UKVI) may request this evidence while your application is being considered. If the evidence is requested, your visa application may be refused if you do not provide it.*

### Mandatory documents

These documents are mandatory and you must provide them as part of your application. Tick the box to agree that you will provide each document:

The passport or travel document for \_\_\_\_\_ from \_\_\_\_\_

After you submit your application, you must provide your documents to our commercial partner. You can provide your documents by:

- uploading copies of your documents yourself through our commercial partner's website, free of charge
- taking your documents (originals or copies) to your appointment where our commercial partner will scan them for you, for a fee

If you choose to pay for the assisted scanning service, all documents (originals or copies) need to be A4 size or you may be charged to make them suitable for scanning.

If we require passports, you must take the originals to your appointment. If you have self-uploaded copies on our commercial partner's website you must still take your original passports, but will not be charged for scanning.

The passport is always required.

Other documents may be required depending on your nationality.

### Tuberculosis test results

You may need to be tested for tuberculosis (TB). If your test shows that you do not have TB, you will be given a certificate which is valid for 6 months from the date of your x-ray. Include this certificate with your UK visa application. [Check](#) if you need to get tested.

Save and continue

If you do need a TB test, you need to upload the certificate with the application.

## Supporting Documents Clarification

At the end of the application, you will be able to view a 'supporting document checklist'. Use this to verify which documents need to be uploaded to the partner website. If you are unsure which supporting documents to provide send your supporting document checklist to [advint@st-andrews.ac.uk](mailto:advint@st-andrews.ac.uk) and we can review and advise. <https://www.gov.uk/student-visa/documents-you-must-provide>

The documents you must upload with the application differ depending on your nationality. If you are from a country considered 'low risk' you do not need to provide financial or educational documents at point of application: <https://www.gov.uk/student-visa/money>

**The UKVI reserve the right to request these documents at any time, so our advice is that you must still meet the requirements.**

**Consent Letters** – required when:

- Under 18 <https://www.gov.uk/student-visa/documents-you-must-provide>
- Using your parents bank account to evidence appropriate finances  
<https://www.gov.uk/guidance/financial-evidence-for-student-and-child-student-route-applicants#evidence-you-need-to-provide>

**TB Tests** - required if you are coming to the UK for more than 6 months, and you live in a listed country, or have lived in a listed country in the past 6 months. Contact [advint@st-andrews.ac.uk](mailto:advint@st-andrews.ac.uk) if you are unsure. Certificates must be uploaded with your application.

**You MUST be tested at a clinic approved by the Home Office – this may mean travelling to a different country.**

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## Conditions

If your application is successful, there will be conditions on your visa or leave to remain. This will include, for example, whether you are able to work in the UK.

If you stay in the UK without permission:

- You can be detained
- You can be prosecuted, fined and imprisoned
- You can be removed and banned from returning to the UK
- You will not be allowed to work
- You will not be able to rent a home in England
- You will not be able to claim any benefits and can be prosecuted if you try to
- You can be charged by the NHS for medical treatment
  
- You can be denied access to a bank account
- DVLA can prevent you from driving by taking away your driving licence

I confirm that I understand and accept these conditions

[Save and continue](#)

[Return to this application later](#)

Confirm your understanding and acceptance to continue.

You must then pay your Immigration Healthcare Surcharge.

This must be paid in full at point of application.

You will be charged for the full duration of your visa (ie. 4 year courses charged for 4.5 years).



## Summary

### Missing Details

#### Your details

[Add where you are planning to stay](#)

[Add your course start date](#)

[Add your course end date](#)

[Add whether you are continuing a course](#)

The information taken from your visa application can't be changed or removed. If you'd like to change or remove this information you must start your visa application again.

### Your details

Applying from UK No

Staying in Isle of Man, Jersey or Guernsey? [Add where you are planning to stay](#)

Full name

Email

From

Visa route Student

Visa type Student

## Your Location

You need to state whether you are applying to stay in the Isle of Man, Jersey or Guernsey

Are you applying from within the UK?

Yes  No

Are you applying to stay in the Isle of Man, Jersey or Guernsey?

Yes  No

You need to state whether you are applying to stay in the Isle of Man, Jersey or Guernsey

Answer **NO** to both.

Course start date [Add your course start date](#)

Course end date [Add your course end date](#)

Continuing course [Add whether you are continuing a course](#)

Passport, travel document  
or biometric residence  
permit number

Date of birth

**Are you applying to join or remain with a person  
already in the UK?**

+ Add this person's details

### **Course start and end dates.**

New Students: Use the dates on the CAS.

Returning Students (leave of absence, extended end date, new course): Check your CAS 'evidence' section. If you are a returning student we will have input the date you started your original course here: 'Actual Start date of Course...' This actual date is the start date for this part of the application.

**Continuing on the same course?** Only select **YES** if the course on your CAS is the same course you were last granted a visa for.

**Is your course at NQF 7?** NQF 7 is Postgraduate Masters level study (inc PG Dip/PG Cert, MRes, and MPhil courses)

**Is your course a Masters degree?** This also refers to postgraduate Masters courses. Not an undergraduate Masters.

**Is your course for 13 months or less?** Only select Yes if it applies to your entire course duration.

**Location?** St Andrews usually doesn't appear on this list, select **Other**.

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If you have a sponsor, they may have made arrangements to receive your BRP, and they will give you an Alternative Collection Location (ACL) code to enter below.

Otherwise, you will need to collect your BRP from a UK Post Office. Enter a UK postcode below to find out where your nearest UK Post Office will be.

Collect from a UK Post Office

Collect from an alternative location (for example, your sponsor)

Enter the Alternative Collection Location (ACL) code provided by your sponsor

Find alternative location

Save and continue

To enter the country you'll receive a visa sticker (vignette) in your passport. This is valid for a limited time only. This is not your visa, your visa is the BRP card, which can be collected on arrival. You need to specify where you wish to collect it from (either a Post Office or the University via the Alternative Collection Code). We recommend collecting from the ACL.

**BRP collection** – When asked to enter an Alternative Collection Code input **2HE357** to collect from the University.

## Completing the Application

Once you have paid your application fee, you will be directed to the partners website to book a biometric appointment and upload your supporting documents.

Please keep in mind that the partner website is a one size fits all and will have upload slots for every possible document required during a visa application – it's your responsibility to use your 'Supporting document checklist' to upload only what the UKVI require.

Please follow all instructions given after your biometric appointment. A lot of applicants will be required to submit their passport.

VFS Global step by step guides by country: <https://www.vfsglobal.com/united-kingdom/>

China UK Visa information: <https://www.gov.uk/government/publications/apply-for-a-uk-visa-in-china>

USA Step by Step: <https://www.gov.uk/government/publications/usa-apply-for-a-uk-visa/apply-for-a-uk-visa-in-the-usa>

*This is a general advice document, correct at date of publication (July 2023). The Home office can change and update the application at short notice. You must continue to read each question carefully and select appropriate option for further explanation if required. Answer honestly and accurately and include any further explanations in the 'additional information' free text box or upload in the form of a cover letter. Contact [advint@st-andrews.ac.uk](mailto:advint@st-andrews.ac.uk) for application advice if you are unsure how a question relates to your circumstances. We cannot take responsibility for any errors or omissions or for decisions made by the Home Office.*