

GENERAL COUNCIL

Members of the General Council are called to a statutory
half-yearly **MEETING** on **SATURDAY 28TH JUNE 2003** at **11.00a.m.**
in **LOWER COLLEGE HALL, St Salvator's College, University of St Andrews.**

AGENDA

Opening Prayer

Page

1. **Minute of the last ordinary half-yearly meeting of the Council held on 23rd November 2002**
2. **Business Committee**
 - (a) To receive the report of the committee's meeting held on 26th April 2003.
 - (b) Membership
 - (i) Intimation that the following persons fall to vacate office as members of the Business Committee on 30th June 2003:- Dr M Connolly, Mr C. E. Duthie, Mr J. A. Stewart.
 - (ii) To elect three persons to serve as members of the Business Committee for four years from 1st July 2003. (*Nominations forms are available from the Clerk in advance of the meeting; a proposer and a seconder are required together with written acceptance of nomination by the candidate. Nominations may also be made at the meeting.*)
3. **Committee on the Alumnus Association**
 - (a) To receive the report of the committee's meeting held on 18th January 2003.
 - (b) To confirm the committee's membership for 2003-4.
4. **Address to the Council by Principal Brian Lang**
5. **Any Other Competent Business**

Benediction

IAN M WRIGHT

Clerk to the General Council

Old Union
May 2003

The next statutory meeting of the Council will be held on Saturday 29th November 2003, in the University of Glasgow. Thereafter, the Council will meet in St Andrews on Saturday 28th June 2004.

GENERAL COUNCIL

ASSESSORS ON THE UNIVERSITY COURT

Mr William Berry (*until 31st July 2004*)

Mr E D Murray (*until 31st July 2006*)

BUSINESS COMMITTEE

Convener Dr D J Evans

Vice Convener Mr M P L Strachan

Ex Officio Members

The Principal (Dr B A Lang)

The Chancellor's Assessor (Emeritus Professor D B Thomas)

The Assessors of the Council on the University Court - *see above*

The Convener of the Committee on the Alumnus Association - *see below*

The Convener of the Sub-Committee on Finance and Statistics - *see below*

The Convener of the Sub-Committee on Ordinances and Resolutions - *see below*

Elected Members (until 30th June in the year stated)

2003: Dr M Connolly, Mr C E Duthie, Mr J A Stewart

2004: Dr D J Evans, Mr D P Hamilton, Mrs A M Taylor

2005: Mr M A W Booth, Ms R J Roland, Mr M P L Strachan

2006: Mr R B Christie, Mr M B Passmore, Mrs J M Watkinson

Co-opted Members

Mr G R C Scott (*until 31st July 2004*)

Mr J F Matthews (*until 31st July 2005*)

Finance and Statistics Sub-Committee

Mr M P L Strachan (convener)

The Convener of the Business Committee *ex officio*

Dr M Connolly (2003)

Mr D P Hamilton (2004)

Mr M A W Booth (2005)

Mr R B Christie (2006)

Ordinances and Resolutions Sub-Committee

Mrs J M Watkinson (convener)

The Convener and Vice Convener of the Business Committee *ex officio*

Mr J A Stewart

COMMITTEE ON THE ALUMNUS ASSOCIATION

Miss K M Patrick (convener)

The Convener and Vice Convener of the Business Committee *ex officio*

The President of the Students' Association *ex officio*

Dr D W Sinclair (2003)

Ms J A Adair (2004)

Mr C S Wilson (2006)

Mrs J M Watkinson (2007)

Clerk to the General Council Mr I M Wright
Registrar to the General Council Mr D J Corner

Item 2

**MINUTE OF THE STATUTORY HALF-YEARLY MEETING OF THE GENERAL COUNCIL
HELD ON 23rd NOVEMBER 2002 IN NEW HALL, UNIVERSITY OF CAMBRIDGE**

The Vice Chancellor, Dr Brian Lang, presided at the meeting, which was opened with prayer by the Rev. Haselhurst. Dr Lang welcomed some fifty members present to the Council's winter meeting which, following the practice of recent years, was being held away from St Andrews to encourage members' participation throughout the UK.

1. **Minute of the last statutory Meeting of the Council, St Andrews, 29th June 2002**

This minute, previously circulated, was agreed as a correct record.

2. **Report of the Meeting of the Council's Business Committee, 2nd November 2002**

Receiving this report, the Council approved the committee's recommendations, welcoming in particular the initiative to host a conference in 2003 to consider the future direction of the University to 2025.

3. **Reports of the Committee on the Alumnus Association, 15th June and 5th October 2002**

The Council endorsed these reports, being pleased to note the positive feedback about the *Alumnus Chronicle 2002* and the proposed content for 2003.

4. **Principal's Address**

Dr Lang *qua* Principal of the University addressed the Council. He referred to the outstanding Teaching and Research ratings which the University of St Andrews had achieved in recent years, unsurpassed within Scotland and placing St Andrews at the forefront of all UK universities, as evidenced for example by the award of *Sunday Times UK University of the Year 2002*.

Assuring the Council that the University would strive to augment these successes and to enhance its international competitiveness, the Principal then spoke of the pressures of success: the number of well-qualified applicants wishing to study at St Andrews; their expectations of high-quality academic and social buildings and facilities, as well as high-calibre staff; consequently, the need to improve or supplement these facilities and to reward staff appropriately.

With regard to the current debate about university funding, the Principal emphasised the need for Government, both at Holyrood and Westminster, to carry out a thorough review of higher education and to consult fully with university leaders. If St Andrews, with other UK universities, were to remain a world-class player on the academic stage, the necessary funding must be available whether direct from Government, or from student fees, or from the University's own efforts in the areas of fund-raising and commercialisation: an acceptable amalgam of these funding sources must be recognised and agreed. Meantime, St Andrews would continue to admit students with the requisite excellent and diverse talents, proven or latent, to ensure that it remained a Scottish university of the highest distinction, recognised as such throughout Scotland, the UK, and worldwide.

Dr BRIAN LANG
Vice Chancellor

Item 2(a)

REPORT OF THE BUSINESS COMMITTEE

The committee met in University Hall, University of St Andrews, on 26th April 2003

Present:- Dr D J Evans (Convener); Professor D B Thomas (Chancellor's Assessor); Mr William Berry (Council Assessor on Court); Miss K M Patrick (Convener, Alumnus Association Committee); Dr Margaret Connolly, Mr C E Duthie, Mr M B Passmore, Mr M P L Strachan, Mrs A M Taylor, Mrs J M Watkinson (elected members); Mr J F Matthews, Mr G R C Scott (co-opted members).

In attendance:- Mr D J Corner (Secretary & Registrar), Mr I M Wright (Clerk to the Council).

Apologies:- Principal Brian Lang, Mr M A W Booth, Mr R B Christie, Mr D P Hamilton, Mr E D Murray, Ms R J Roland.

1. REPORT OF THE BUSINESS COMMITTEE'S LAST MEETING, 2ND NOVEMBER 2002

(a) This report, previously approved by the Council, was received and agreed as a correct record.

(b) Arising from the report it was noted that -

Item 1(b) - Mrs Davis not being able to accept the invitation to serve as a co-opted member of the committee, Mr Matthews (with Mr Scott) had been co-opted to serve during their present term as alumni members of the University Court.

Item 3(b) - following approval of the University Ordinance governing General Council elections, the matter of allowing electronic voting in Chancellor and Court Assessor elections was being investigated.

Item 6 - it was confirmed that the Council's statutory winter meeting 2003-4 would be held in the University of Glasgow on Saturday 29th November 2003 at 11.00am (details agreed and on file). Notice of the meeting would be sent to all members in the Strathclyde and Central regions.

Item 12 - it was reported that Mr Passmore and Miss Patrick had participated in the University's ongoing Strategic Plan discussions. One particular proposal that students should be encouraged to play a greater part in Town events was endorsed.

2. MINUTE OF THE LAST MEETING OF THE GENERAL COUNCIL, 23RD NOVEMBER 2002

The committee was pleased to note that this meeting had been held successfully in Cambridge attended by about 60 members from the area. The minute of the meeting was agreed for transmission to the Council.

It was agreed to consider further at the committee's next meeting future winter venues, possibly outside the UK.

3. GENERAL COUNCIL MEETING, 28TH JUNE 2003

The committee agreed the agenda for this statutory meeting to be held in St Andrews.

4. SUB-COMMITTEE ON FINANCE AND STATISTICS

(a) **Report** - the committee, endorsing the sub-committee's comments and thanking Mr Strachan for his convenership, transmitted to the Council the report of its sub-committee's meeting held on 12th April 2003 (printed on pages ... below).

(b) **Membership** - noting that Dr Connolly's present term as a member of the sub-committee would end on 30th June 2003, the committee agreed that her successor, for a four-year term, should be appointed at its next meeting.

5. SUB-COMMITTEE ON ORDINANCES AND RESOLUTIONS

(a) **Report** - it was noted that this sub-committee had no business to report since the Business Committee's last meeting.

(b) **Membership** - noting that Mr Stewart's term as a member of the sub-committee would end at 30th June 2003 and thanking him for his service to the sub-committee' as convener and member over many years, it was agreed to appoint Mr M B Passmore as his successor (until 30th June 2006).

6. UNIVERSITY COURT BUSINESS

The convener, with the Court members present, reported on the following items of business considered by the Court during this academic year and of particular interest to the General Council: Future University Funding; Governmental Reviews of Higher Education; an internal review of the University's Teaching Portfolio; University Financial Management Controls.

It was further confirmed that the General Council Register, in order to comply with Data Protection legislation, no longer included members' addresses (the use of matriculation numbers would probably also be discontinued). It was hoped to publish the Register on the Council's website which had recently been launched.

7. **MEETING OF REPRESENTATIVES OF GENERAL COUNCILS**

The committee was pleased to note that a further meeting would be held on 28th April 2003 in St Andrews of Business Committee Conveners and Clerks from the four Scottish ancient universities.

8. **THE UNIVERSITY IN 2025**

The committee received details (*on file*) of this important one-day conference, sponsored by the General Council with the support of the Principal's Office, to be held next winter in St Andrews with prominent speakers, aimed at the whole Scottish Higher Education sector.

9. **ADDRESS BY THE SECRETARY AND REGISTRAR**

Mr Corner led a discussion centring on the recent Westminster government white paper on Higher Education in England and the challenges which this posed for Scottish universities. In particular, St Andrews being a relatively small but highly ranked and research-orientated university could become severely disadvantaged financially compared with its UK competitors unless the Scottish Executive responded quickly in such a way as to allow St Andrews to retain its position as Scotland's prime Research university and among the elite universities within the UK.

10. **NEXT MEETING OF THE BUSINESS COMMITTEE**

It was confirmed that the committee would next met on Saturday 1st November 2003 at 11.00am.

11. **OTHER BUSINESS**

(a) **Professor C A Vincent** - the committee paid tribute to the service rendered on behalf of the University by Professor Colin Vincent, who would retire as Master of the United College and Deputy Principal at 31st August 2003, including his leadership as Acting Principal in the year 2000.

(b) **Committee Retirees** - the convener thanked retiring members for their work on the Council's behalf: Dr Margaret Connolly, Mr C E Duthie and Mr J A Stewart.

D J EVANS
Convener

Item 3(a)

REPORT OF THE COMMITTEE OF THE ALUMNUS ASSOCIATION

The Committee met on Saturday 18th January 2003

Present: Miss K.M. Patrick (Convener), Mr Rory O'Hare, Dr David Sinclair, Mr Martyn Strachan, Mrs Jane Watkinson, Mr Calum Wilson, Ms Alison Punnett (Secretary)

Apologies: Ms Julie Adair, Dr David Evans, Ms Lesley Lind

1. **General Council meeting in Cambridge**
It was noted that this had been a successful event, the opportunity to meet fellow alumni and University representatives both at the sherry reception and over lunch being much appreciated. It was hoped that a similar social function could be arranged to follow the meeting in Glasgow.
2. **Alumnus Chronicle 2003**
Three tenders within budget had been received for consideration. Significant progress had been made in the compilation of articles. Proof-reading would start in April and mailing, with the General Council Papers, would commence in the first week of June.
3. **Development update**
It was intimated that the annual Telephone Campaign would start on 9 February and run for 5 weeks. 35 student callers had been recruited and approximately 3,500 alumni would be contacted. A pre-call letter, offering alumni the opportunity to opt out of the campaign, would be sent before calls were made.
4. **Alumni update**
Approximately 100 people had attended a successful wine-tasting event in Edinburgh on 4 December. A similar event would be held in Glasgow in March. The New York Alumni Club would be hosting a Burns Supper in January and it was hoped that an alumni event would be held in Washington DC during National Tartan Day. Interest had also been expressed in the prospect of forming a Club based on the West Coast of the USA. A Reunion during the weekend 27-29 June 2003 was being organised in St Andrews for all alumni who graduated in a year ending in "3".
5. **Date of next meeting**
The next meeting would take place on Saturday 14 June 2003.

Miss K M PATRICK
Convener

Appendix 1

**MINUTE OF STATUTORY HALF-YEARLY MEETING OF THE GENERAL COUNCIL
HELD ON 29TH JUNE 2002, 11.00AM, LOWER COLLEGE HALL, UNIVERSITY OF ST ANDREWS**

The Chancellor of the University presided at the meeting which was opened with prayer by the Dean of the Faculty of Divinity.

1. ELECTION OF COUNCIL ASSESSOR ON UNIVERSITY COURT

As reported by the Business Committee, the Council noted that Mr E. D. Murray had been elected (unopposed) to serve as an assessor of the General Council on the University Court for four years from 1st August 2002. *[Under the Court's new constitution, now approved by the Privy Council, Mr Murray will join Mr W. Berry as a Council assessor. The remaining assessors under the old constitution (Mrs Davis, Mr Mundie and Mr Matthews) will remain on the Court as co-opted members for two, two and three years respectively.]*

2. MINUTE OF THE LAST STATUTORY MEETING OF THE COUNCIL, HELD IN THE UNIVERSITY OF EDINBURGH ON 1ST DECEMBER 2001

This minute having been circulated was agreed as a correct record.

3. BUSINESS COMMITTEE

- (a) **Report** – the Council considered and approved the report of its Business Committee's meeting on 27th April 2002, subject to the following.

Next Meeting of Council – it was reported that the venue for this meeting in Cambridge on 23rd November 2002 would be New Hall.

Ordinances and Resolutions Sub-Committee – on the proposal of the convener of the Business Committee, it was agreed that Mrs J. M. Watkinson should succeed Professor Blake as convener of this sub-committee. The Council agreed to record its appreciation of Professor Blake's convenership.

Research Assessment Exercise – the Council commended the work of all University staff who had ensured that St Andrews was the top-rated Scottish university in the recent RAE.

Scottish Executive Proposals for Higher Education – the convener invited comments from any Council member for transmission to the Secretary & Registrar.

Retiring Assessors and Committee Members – the Council endorsed the Business Committee’s tribute to the work of Mr Matthews and Mr Mundie as Council assessors on the University Court during the past eight years (*q.v.* item 1 above); and to the work of the retiring members of the Business Committee : Professor Blake, Mr Miller and Mrs Steedman.

- (b) **Membership** – the Council received details of three candidates nominated for membership of the Business Committee for four years from 1st July 2002: Mr R. B. Christie, Mr M. B. Passmore and Mrs J. M. Watkinson. Since there were now no further nominations, these persons were declared to have been duly elected.

4. COMMITTEE ON THE ALUMNUS ASSOCIATION

- (a) **Report** – the Council received and approved the report of this committee’s meeting on 19th January 2002. The Council was pleased to learn of the generally positive feedback following publication of this year’s *Alumnus Chronicle*; members were urged to complete and return an *ad hoc* questionnaire now being issued. It was further reported that an Alumni Club had been formed in New York, to be followed probably by Clubs in Boston and Washington; also, the Edinburgh Club had been reconstituted and *inter alia* would host an annual bejeant reception. In conclusion, the convener, commended the use of the University’s website for further alumni information.

- (b) **Committee** – as proposed by the convener, the Council agreed that (i) Mrs J. M. Watkinson should be an elected member of the committee, for five years, and (ii) the President of the Students’ Association should be an *ex officio* member.

5. PRINCIPAL’S ADDRESS

Principal Brian Lang addressed the Council. He spoke of the University’s successes during the past year both in Teaching and in Research, St Andrews consistently being rated at the top of Scottish league tables and in the top ten of UK universities. The University was committed to both excellence and diversity throughout the Arts and Humanities, as well as in the Sciences where the recent appointment of a Dean of Medicine would take forward the evolution of that subject to meet national demands and expectations. Pressures on resources, financial and otherwise, were however evident at a time of continuing reduction in public funding. Nevertheless, the University aimed to remain at the forefront of Scottish Higher Education : by recruitment of high-quality staff and the provision of first-rate accommodation and facilities. In conclusion, the Principal thanked the committee conveners for their reports and all Council members for their support and encouragement.

There being no further business, the meeting closed with the benediction.

Sir KENNETH DOVER
President

Appendix 2

REPORT OF THE BUSINESS COMMITTEE

The committee met on 2nd November 2002

Present: Dr D J Evans (convener); Mr William Berry, Mr E D Murray (Council Assessors on Court); Mr M A Booth, Mr R B Christie, Mr D P Hamilton, Mr M B Passmore, Mr J A Stewart, Mr M P L Strachan, Mrs J M Watkinson (elected members).

Apologies: Principal Brian Lang; Professor D B Thomas (Chancellor’s assessor on Court); Miss K M Patrick (convener, Committee on the Alumnus Association); Mr C E Duthie, Ms R J Roland, Mrs A M Taylor (elected members); Mr G R C Scott (co-opted member).

In attendance: Mr D J Corner (Secretary & Registrar), Mr I M Wright (Clerk to the Council), Ms A S Punnett (for items 5 and 6).

1. Membership of the Business Committee

(a) The committee noted its present membership, welcoming to their first meeting Mr Murray (elected as an assessor earlier in the year) and newly elected members, Mr Christie, Mr Passmore and Mrs Watkinson. Mr Berry was congratulated on his recent election as Senior Governor by the University Court.

(b) The committee endorsed the convener’s proposal that Mrs C A M Davis (whom failing Mr J F Matthews) and Mr G R C Scott (alumni co-opted members of the University Court) should be co-opted to the Business Committee during their term as Court members.

(c) It was reported that Mr Barry Joss had resigned from the committee (his membership being incompatible with his candidature in the University’s recent Rectorial Election, won by Sir Clement Freud). The committee agreed that Dr Margaret Connolly should fill this vacancy (until 30th June 2003).

2. **Election of Vice Convener of the Business Committee**

On the nomination of Dr Evans, the committee agreed to re-elect Mr Strachan as its vice convener for the coming year.

3. **Report of the Business Committee's Last Meeting held on 27th April 2002**

(a) This report, previously approved by the Council, was received and agreed as a correct record.

(b) Arising from the report, it was agreed to recommend that, in elections for Council assessors on the University Court, voting papers should be sent not only to those persons on the Council's register with a known address in Great Britain, Northern Ireland and the Channel Islands (as prescribed by ordinance) but also to all other persons on the register with an address outwith these countries; that being the process used in an election for Chancellor of the University. In addition, in both Assessor and Chancellor elections the Clerk should be empowered to accept votes returned timeously by fax mail; and the possibility of allowing electronic voting should be investigated.

4. **Minute of the Council's Last Meeting held on 29th June 2002**

This minute was received and agreed for transmission to the Council for formal approval.

5. **Next Meeting of the General Council, 23rd November 2002**

Having discussed and approved the arrangements for this meeting in the University of Cambridge, the committee also agreed the formal agenda.

6. **Future Winter Meetings of the General Council**

The committee recommended that, following successful winter meetings furth of St Andrews, the 2003 Autumn/Winter statutory meeting should be in Glasgow since there is a large graduate population within the Strathclyde region.

7. **Sub-Committee on Ordinances and Resolutions**

It was reported that this sub-committee had received and accepted on the Council's behalf draft University Court Resolution 2002 No.2 (Creation of Professorial Chairs). This had now received final approval by the University Court.

8. **Sub-Committee on Finance and Statistics**

The committee agreed that (a) Mr R B Christie should serve as a member of this sub-committee until 30th June 2006; and (b) Dr Margaret Connolly should fill the casual vacancy created by Mr Joss's resignation, until 30th June 2003. The committee was reminded that all its elected members would be encouraged to attend the sub-Committee's next annual meeting.

9. **General Council Registration Fee 2003-4**

In the light of a paper tabled by the convener relating to the Council's present and projected expenditure, the committee recommended that this fee, presently £42, should be increased to £43 in 2003-4 in order that income received should continue to balance expenditure.

10. **University Court Business**

The convener, with the Secretary & Registrar, reported the following business considered by Court since the committee's last meeting:

(a) **University Ordinances** - the agreed changes to the composition of the University Court and concerning the Council's register were now in place following approval of ordinances 121-125.

(b) **Student Accommodation** - following a return this year to regular Admission patterns, the exceptional arrangements adopted last year were no longer necessary.

(c) **Pension Schemes** - the University had responded to the falling values in Pension funds by bringing both employer and employee contributions to the non-academic staff scheme into line with that for academic and related staff.

(d) **Developments in Medicine** - in order to ensure significant advances in the discipline, a Faculty (and School) of Medicine had been created and a Dean appointed to take forward growth of this area in the University.

(e) **Students' Association Board** - the agreed re-constitution had taken place.

(f) **Long Term Land Developments** - the University was discussing with the local planning authorities their respective plans for the long term use of land in the Wester Langlands area of St Andrews.

11. **University Admission Policies**

The Secretary & Registrar led a discussion about the University's Admission and related policies. He drew particular attention to the University's top quality ratings across all subjects in both Teaching and Research, an achievement probably unique in terms of

their consistency within the UK, and to present and projected student numbers. While student applications remained buoyant and of high quality, several important issues had to be addressed e.g. attracting good quality applicants to the less popular subject areas; responding to Government policy to widen access to Higher Education, thus allowing all students, with proven ability and appropriate potential to study at St Andrews regardless of social or ethnic background, physical or mental disability, age or gender; combining traditional academic strengths with student demand for new areas of study; expanding the taught and research postgraduate student population, to match the aspirations of a research-orientated university; optimising the overseas student population to ensure a truly cosmopolitan university; and attracting additional funding to support teaching which will maintain institutional competitiveness.

12. **Strategic Planning**

(a) Having received the University's rolling Strategic Plan document 2001-2/2005-6, the committee agreed that Mr M B Passmore and Mr R B Christie (whom failing Dr D J Evans or Mr M P L Strachan) should represent the Council in discussions about the 2003-4 edition of the Plan.

(b) At the convener's instigation, the committee recommended that the Council should sponsor a conference in St Andrews, c. November 2003, to consider the longer term strategic aims of the University: the directions to pursue up to the year 2025. Prominent guest speakers should be invited to address a wide audience from within the St Andrews community as well as representatives of all Scottish HEIs. The cost of this event should be met by the operating surplus evident in the Council's 2001-2 accounts (this being an exceptional surplus for a variety of reasons).

13. **Business Committee Meetings 2003**

The committee agreed to meet at 11.00am on Saturday 26th April and Saturday 1st November 2003.

D J EVANS
Convener

Appendix 3

REPORT OF THE COMMITTEE OF THE ALUMNUS ASSOCIATION

The committee met on 5th October 2002

Present: Miss K.M. Patrick (Convener), Ms J.M. Adair, Dr D.J. Evans, Mr R. O'Hare, Dr D.W. Sinclair, Mr. M.P Strachan, Ms L.M. Lind, (joint Editor), Ms A.S. Punnett (joint Editor and Secretary).

Apologies: Mrs J.M. Watkinson

1. **Membership**

It was reported that the General Council had welcomed the proposal that student representation should in future be in the person of the President of the Students' Association and Mr. O'Hare was welcomed to the meeting in that capacity.

2. **Alumnus Chronicle 2002 – Evaluation Survey**

The preliminary analysis of the questionnaires indicated a positive response to all questions with the strongest evaluations for initial impression, photography and overall impression. The most popular sections had been *Your News* and *Olim Cives*, followed by *The Community of St Andrews*, *Reunion News* and *Honours and Inductions*. With regard to future editions, most interest was expressed in reading articles focussing on specific Schools and Departments and on the town and its residents. 83% of the respondents had indicated that they had never visited the Alumni Relations web pages; in the light of this a review of this service would be undertaken to raise its profile.

3. **Alumnus Chronicle 2003**

Features would include articles about two Schools, a historical item, an item relating to a group of overseas students, an article about alumni in a specific sector of work, and a feature on student life. A new section entitled "Stop Press" would contain short items of interest from Press Releases and news items.

4. **Alumni Clubs**

It was reported that Clubs had been formed in New York and Boston and the feasibility of forming one in another area was being explored.

5. **Development News**

Details of staffing changes were intimated along with information about sums raised from funding initiatives.

6. **Next Meeting**

The next meeting would take place on Saturday 18 January.

Miss K M PATRICK
Convener

Appendix 4

BUSINESS COMMITTEE OF THE GENERAL COUNCIL SUB-COMMITTEE ON FINANCE AND STATISTICS

The committee met on 12th April 2003

Present: Mr M P L Strachan (Convener), Mr M A W Booth, Dr Margaret Connolly.

In attendance: Mr S I Farrow and Mr S R Magee (*for item 1*); Mrs J K Gowans (*for item 2*); Mr S J Pimentil (*for item 3*).

Apologies: Mr R B Christie, Dr D J Evans, Mr D P Hamilton; Mr M B Passmore, Mrs J M Watkinson (*elected members of the Business Committee invited to attend*).

1. UNIVERSITY ADMISSIONS: 2002 SUMMARY REPORT

The sub-committee considered this report (printed pp... below with related statistical tables). Welcoming the report's new format for its conciseness and clarity, the following matters were highlighted:-

(a) Within the last decade St Andrews has become a truly international university while retaining the special aura of a small university town: about one-third of students are Scottish-domiciled, one-third from the rest of the UK and one-third worldwide, the largest single group being from North America but from a total of 75 different countries. The University continues to be extremely successful in recruiting from all markets which are entered.

(b) The number of UK/EEA students admitted is controlled by the Scottish Higher Education Funding Council, irrespective of the number of overseas students the University chooses to admit. A modest growth in postgraduate numbers is planned but little or no growth in the undergraduate population is expected in the foreseeable future.

(c) Admissions for 2002 reduced significantly the overshoot in 2001, the overall University student population now being less than 1% above the SHEFC permitted total.

(d) The number of applications for 2003, while down on 2002 and the exceptional peak in 2001, is still robust. While academic achievement remains the prime criterion for admission, the University considers carefully both attainment and potential with due regard to an applicant's background, headteacher's report and other relevant factors in order to make St Andrews more accessible to any person who can benefit from an education here.

(e) Recruitment of part-time and mature students is an important element of Admissions; for the former, in appropriate cases, a full fee waiver can be given.

(f) The University Court has recognised the present difficulties, at a national as well as a St Andrews level, in recruiting students to certain areas of study, for example by sanctioning a new Computer Science building and necessary staff recruitment.

(g) The Admissions Service is to be commended for its work, vital to the continuing high reputation of the University.

2. CAREERS ADVISORY SERVICE REPORT 2001-2002

Receiving this report (extracts from which are printed at pp ... below), the sub-committee was pleased to learn of the Service's successes not only in the high number of its student registrations but also in ensuring that the number of St Andrews students unable to find employment continues to be well below the national average..

Particularly gratifying was the conclusion to the report:- " Looking through the individual destinations of almost 1143 first degree students who graduated in 2002, one is again struck by the enormous diversity of high quality destinations. Quality is not measured by the raw statistics, nor is it obvious from comparisons made in national league tables, and this is where St Andrews scores very well in addition to scoring well quantitatively. We have a disproportionately high share of international scholarships, places at the top end of the Civil Service, Foreign Office, media and City institutions and overseas postings generally."

3. REPORTS AND FINANCIAL STATEMENTS OF THE UNIVERSITY COURT FOR THE YEAR ENDED 31ST JULY 2002

(a) The sub-committee considered these documents together with for the same period (i) an analysis of General Council income and expenditure and (ii) a Philanthropic Income report from the Development Office - see pp... below.

(b) In particular, the following extract from the report of the Senior Governor (Mr William Berry, one of the Council's assessors on Court) was noted:-

"The accounts show a surplus for the year of £1.3m. Although £0.7m up on the previous year, this represents a shortfall of £0.6m against that originally predicted; a shortfall entirely attributable to the inclusion of the sale proceeds of Hepburn Hall in last year's result, rather than, as predicted, this year's.

Income was above both that experienced last year and that forecast, the most significant variance, both in terms of last year (up £3m) and in terms of budget (up £2m) being in relation to Income from Research Grants and Contracts. Whilst there was an impressive overall trend of growth, Research Grant included notable contributions from SHEFC initiative-based funding, the Wellcome/Medical Research Council equipment grant scheme and the PPARC funded Physics Interdisciplinary Research Centre. Other significant income variances were in relation to Other Income, up £1.8m on last year and £1.7m on budget, attributable

mainly to exceptional increases in student numbers; and in relation to Endowment Income, down £0.5m on last year and £0.2 on budget, despite good relative performance of the University's fund managers in difficult market conditions.

Expenditure was above the expected level principally because of increases in Staff Costs (£2.9m up on last year, £2.8m up on budget) and Other Expenditure (£3m up on last year, £0.3m up on budget) reflecting significantly increased volumes of teaching, research and residence activity. Interest payable fell compared to last year (down £0.2m) and compared to budget (down £0.1m) commensurate with an improved cash position and falling interest rates. Depreciation rose (up £0.5m on last year; £1m up on budget) mainly because of its sensitivity to equipment purchase trends, which were characterised by significant rises in unpredicted initiative funding of Research Equipment.

The Balance Sheet reflects many of the trends outlined above, with Fixed Assets growing in line with significant grant funding of buildings and equipment; Fixed Asset Investments reflecting the University's investment of £200k in the University Challenge Fund; Endowment Asset values matching the poor performance of stock market; slight increases being experienced in student debt, related to increases in student volume; creditors rising sharply in line with increases in Research Council activity; and a reduction in bank overdraft associated with the positive cash-flow described below.

The Cash Flow statement exhibits a reduction in net debt of £1.6m for the year. The main contributors to the net cash-flow were: in relation to cash-flow from operating activity, increased profitability, and increased research creditors; in relation to returns on investment, diminished endowment income; and in relation to capital investment, the increase in grant funded research projects.

As well as impacting upon the value of Endowment Asset Investments, the poor performance of equity markets has borne heavily on assets of the St. Andrews Superannuation and Life Assurance Scheme, the pension scheme for non-academic staff."

(c) In conclusion, Mr Berry reported that "financially and operationally, 2001/2002 has been a successful year for the University. The University takes particular pride in its achievements in the 2001 Research Assessment Exercise, the outcome of which added not only to the University's reputation for excellence, but through the additional funding it brought, added to our confidence that we will be able to continue to deliver upon our Financial Plans. This, however, does not leave room for complacency, since the drive to maintaining excellence, carries with it significant ambition in terms of the human and physical environment that we seek to provide: ambition that will require careful and innovative planning if funding is not to be an unreasonable constraint upon our future."

(d) Regarding the statement of Alumnus Association and General Council expenditure, the sub-committee was pleased to note that this had been wholly covered by income received during the year principally from Council's registration fees, that being the Business Committee's general long-term objective.

M P L STRACHAN
Convener

ADMISSIONS 2002 - SUMMARY REPORT

REGISTRATIONS IN 2001/2002

	<i>ARTS & DIVINITY</i>			<i>SCIENCE</i>			GRAND TOTAL
	<i>Men</i>	<i>Women</i>	<i>Total</i>	<i>Men</i>	<i>Women</i>	<i>Total</i>	
First Year & Second Years	7 (4)	22 (3)	29 (7)	6 (5)	3 (4)	9 (9)	38 (16)
Third Year	128 (105)	174 (181)	302 (286)	112 (79)	110 (102)	122 (181)	424 (467)
Final Year & Postgraduate	239 (248)	345 (332)	584 (580)	151 (139)	145 (110)	296 (249)	880 (829)

The figures in brackets refer to 2000/2001

DISTRIBUTION BETWEEN FURTHER EDUCATION, TRAINING AND EMPLOYMENT OF THOSE QUALIFYING FOR DEGREES IN ARTS, DIVINITY AND SCIENCE 2001/2002

FIRST DEGREES

	Arts & Divinity		Science		TOTAL	Percentage of Total Graduates
	MEN	WOMEN	MEN	WOMEN		
TOTALS	285 (265)	419 (318)	242 (236)	197 (178)	1143 (997)	
Research or Further Academic Study - UK	27 (25)	39 (34)	91 (102)	80 (73)	237 (234)	20.7 (23.5)
Research or Further Academic Study - ex UK	4 (7)	3 (3)	3 (1)	0 (2)	10 (13)	0.9 (1.3)
Teacher Training	4 (6)	20 (20)	4 (3)	5 (5)	33 (34)	2.9 (3.4)
Other Training	24 (20)	33 (20)	13 (3)	11 (5)	81 (48)	7.1 (4.8)
Unavailable for Employment	19 (11)	27 (23)	12 (11)	8 (10)	66 (55)	5.8 (5.5)
Gained Permanent Employment - UK	94 (101)	137 (113)	67 (70)	46 (47)	344 (331)	30.1 (33.2)
Gained Temporary Employment - UK	4 (6)	7 (9)	3 (3)	2 (5)	16 (23)	1.4 (2.3)
Gained Permanent Employment - ex UK	15 (24)	27 (44)	4 (5)	8 (8)	54 (81)	4.7 (8.1)
Gained Temporary Employment - ex UK	1 (3)	2 (0)	0 (0)	0 (0)	3 (3)	0.3 (0.3)
Seeking Employment	27 (22)	19 (14)	8 (10)	1 (4)	55 (50)	4.8 (5.0)
Seeking (but with P/T job)	2 (5)	1 (4)	0 (1)	0 (2)	3 (12)	0.3 (1.2)
Unknown	64 (35)	104 (34)	37 (27)	36 (17)	241 (113)	21.1 (11.3)

The figures in brackets refer to 2000/2001 graduates

The above table includes all the medical students who are presumed to be undertaking clinical training. Published HESA-based league tables will this year contain only destination information confirmed by UK and EU graduates themselves.

**DISTRIBUTION BETWEEN FURTHER EDUCATION, TRAINING AND EMPLOYMENT OF THOSE
QUALIFYING FOR DEGREES IN ARTS, DIVINITY AND SCIENCE 2001/2002**

HIGHER DEGREES

	Arts & Divinity		Science		TOTAL	Percentage of Total Graduates
	MEN	WOMEN	MEN	WOMEN		
TOTALS	26 (1)	12 (0)	26 (79)	12 (60)	76 (140)	
Research or Further Academic Study - UK	5 (0)	1 (0)	0 (5)	1 (3)	7 (8)	9.2 (5.7)
Research or Further Academic Study - ex UK	0 (0)	0 (0)	0 (1)	0 (2)	0 (3)	0.0 (2.1)
Teacher Training	0 (0)	0 (0)	0 (2)	1 (1)	1 (3)	1.3 (2.1)
Other Training	1 (0)	0 (0)	0 (4)	0 (1)	1 (5)	1.3 (3.6)
Unavailable for Employment	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0.0 (0.0)
Gained Permanent Employment - UK	11 (1)	6 (0)	8 (22)	5 (29)	30 (52)	39.5 (37.1)
Gained Temporary Employment - UK	0 (0)	0 (0)	1 (0)	0 (0)	1 (0)	1.3 (0.0)
Gained Permanent Employment - ex UK	2 (0)	1 (0)	3 (10)	0 (4)	6 (14)	7.9 (10.0)
Gained Temporary Employment - ex UK	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0.0 (0.0)
Seeking Employment	0 (0)	0 (0)	0 (3)	1 (2)	1 (5)	1.3 (3.6)
Seeking (but with P/T job)	0 (0)	0 (0)	0 (1)	0 (0)	0 (1)	0.0 (0.7)
Unknown	7 (0)	4 (0)	14 (31)	4 (18)	29 (49)	38.2 (35.0)

The figures in brackets refer to 2000/2001 graduates

EMPLOYER CATEGORY FOR THOSE WHO TOOK UP EMPLOYMENT - 2001/2002

FIRST DEGREES

	Arts & Divinity		Science		TOTAL	Percentage of Total Graduates
	MEN	WOMEN	MEN	WOMEN		
TOTALS	113 ##	171 ##	72 (78)	55 (60)	411 ##	
Agriculture & Forestry	1 (1)	0 (1)	0 (0)	0 (0)	1 (2)	0.2 (0.5)
Fishing	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0.0 (0.0)
Mining & Quarrying	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0.0 (0.0)
Manufacturing	4 (9)	14 (2)	7 (13)	4 (6)	29 (30)	7.1 (6.9)
Electricity, Gas & Water	0 (1)	0 (0)	1 (2)	0 (2)	1 (5)	0.2 (1.1)
Construction	2 (0)	0 (0)	1 (0)	1 (1)	4 (1)	1.0 (0.2)
Wholesale	5 (13)	16 (13)	3 (3)	5 (6)	29 (35)	7.1 (8.0)
Hotels & Restaurants	6 (1)	6 (9)	4 (5)	3 (1)	19 (16)	4.6 (3.7)
Transport & Storage	4 (5)	5 (3)	0 (2)	1 (1)	10 (11)	2.4 (2.5)
Financial Activities	18 (31)	16 (22)	12 (16)	4 (2)	50 (71)	## ###
Business Activities & Property Development	23 (21)	33 (26)	19 (17)	10 (15)	85 (79)	## ###
Public Administration	19 (14)	22 (11)	12 (7)	7 (7)	60 (39)	## (9.0)
Education	16 (16)	21 (37)	5 (3)	7 (7)	49 (63)	## ###
Health & Social Work	5 (3)	21 (17)	3 (5)	9 (8)	38 (33)	9.2 (7.6)
Other Community	10 (14)	14 (21)	5 (3)	2 (3)	31 (41)	7.5 (9.4)
Private Households	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0.0 (0.0)
International Organisations	0 (0)	1 (2)	0 (0)	1 (1)	2 (3)	0.5 (0.7)
Not Known	0 (2)	2 (2)	0 (2)	1 (0)	3 (6)	0.7 (1.4)

The figures in brackets refer to 2000/2001 graduates

CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT
For the year ended 31 July 2002

	Note	2001/02 £000	2000/01 £000
INCOME			
Funding council grants	1	25,949	25,526
Tuition fees and education contracts	2	14,855	12,593
Research grants and contracts	3	17,287	14,251
Other operating income	4	13,819	11,962
Endowment income and interest receivable	5	1,314	1,808
Total income		73,224	66,140
EXPENDITURE			
Staff costs	6 & 7	44,375	41,457
Depreciation	7 & 9	3,862	3,325
Other operating expenses	7	22,176	19,017
Interest payable	7 & 8	1,504	1,740
Total expenditure		71,917	65,539
Surplus		<u>1,307</u>	<u>601</u>

All activities included in the above income and expenditure account are continuing.

BALANCE SHEETS
As at 31 July 2002

	Note	Consolidated		University	
		2002 £000	2001 £000	2002 £000	2001 £000
FIXED ASSETS	9				
Tangible assets	10	69,409	65,506	69,409	65,506
Investments		245	45	245	45
		69,654	65,551	69,654	65,551
ENDOWMENT ASSET INVESTMENTS	11	29,190	35,705	29,190	35,705
CURRENT ASSETS					
Stocks and stores in hand		474	470	474	470
Debtors	12	5,905	5,689	6,397	6,181
Cash at bank and in hand		393	122	381	122
		6,772	6,281	7,252	6,773
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	13	19,857	19,037	21,835	21,027
NET CURRENT LIABILITIES		(13,085)	(12,756)	(14,583)	(14,254)
TOTAL ASSETS LESS CURRENT LIABILITIES		85,759	88,500	84,261	87,002
CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	14	21,350	21,350	21,350	21,350
PROVISIONS FOR LIABILITIES AND CHARGES	15	164	148	164	148
TOTAL NET ASSETS		<u>64,245</u>	<u>67,002</u>	<u>62,747</u>	<u>65,504</u>
Represented by:					
DEFERRED CAPITAL GRANTS	16	17,692	15,241	17,692	15,241
ENDOWMENT FUNDS					
Specific endowments	17	23,353	28,659	23,353	28,659
General endowments	17	5,837	7,046	5,837	7,046
		29,190	35,705	29,190	35,705
RESERVES					
Income and expenditure account	18	17,363	16,056	15,865	14,558
TOTAL FUNDS		<u>64,245</u>	<u>67,002</u>	<u>62,747</u>	<u>65,504</u>

Approved by the University Court of the University of St. Andrews on 6 December 2002, and signed on its behalf by:

Dr. Brian A. Lang, Principal and Vice-Chancellor
William Berry, Senior Governor
Andrew Menzies, Quaestor and Factor

ALUMNUS ASSOCIATION AND GENERAL COUNCIL

Analysis of Expenditure for the Year to 31 July 2002

General Council Meetings	November	June	TOTAL	2000/2001 TOTALS
	<i>Edinburgh</i>	<i>St Andrews</i>		
Accommodation	N/A	N/A		N/A
Travel	£66.80	N/A	£66.80	£25.30
Room Hire/Janitorial Overtime/Catering	£451.63	N/A	£451.63	£233.09
Newspaper Advertisement	£89.95	N/A	£89.95	N/A
Printing & Mailing (Alumni Mailing)	£652.16	N/A	£652.16	£458.66
Printing (Billet)	£17.65	£3,488.71	£3,506.36	£3,517.64
Printing (Voting Papers)	N/A	N/A		
Subtotal	£1,278.19	£3,488.71	£4,766.90	£4,234.69
	November	April		
Business Committee Meetings				
Travel	£215.39	£185.57	£400.96	£397.79
Room Hire/Janitorial Overtime/Catering	£33.00	£71.35	£104.35	£91.50
Printing	N/A	£37.80	£37.80	N/A
Subtotal	£248.39	£294.72	£543.11	£489.29
Alumnus Association Meetings				
Room Hire/Janitorial Overtime/Catering		£42.20	£42.20	£59.30
General Council Register				
Printing		£657.34	£657.34	£585.85
Miscellaneous Expenditure				
Printing of Information Sheet for Graduation Packs		£33.24	£33.24	N/A
Travel Costs for GC Representatives Meeting		£41.64	£41.64	N/A
Total		£74.88	£74.88	N/A
Alumnus Chronicle				
Print/Design		£18,676.00	£18,676.00	£19,150.00
Fulfilment/Postage		£21,938.30	£21,938.30	£18,904.47
Miscellaneous (e.g. travel etc)		£283.44	£283.44	N/A
Total Cost		£40,897.74	£40,897.74	£38,054.47
TOTAL EXPENDITURE			£46,982.17	£43,423.60
Income				
General Council Register (Sale)		£100.00		N/A
Advertising - Alumnus Chronicle		£645.00		£895.00
General Council Fees		£56,888.39		£46,416.86
TOTAL INCOME		£57,633.39		£47,311.86

**APPEALS FUNDS REPORT
TO THE UNIVERSITY COUNCIL STATISTICS COMMITTEE 2001/2002**

Fund	Description	Funds Earmarked but Unspent at 31 July 2001	Cash Received	Utilised or Invested	Funds Earmarked but Unspent at 31 July 2002
F194XX	Phone 2001	0.00	16,540.50	0.00	16,540.50
F176XX	Phone 2000	0.00	20,556.20	0.00	20,556.20
F86XXX	Music Centre Fund	0.00	1,284.44	1,284.44	-
F106XX	Hetty Buchanan Cello Scholarship	0.00	2,247.41	2,247.41	-
F27XXX	Legacies - Unearmarked	120,000.00	21,892.97	78,558.56	63,334.41
F1XXXX	General Appeal Fund	0.00	80,206.22	-	80,206.22
F160XX	Phone 1999	0.00	17,778.00	0.00	17,778.00
F96XXX	Hebdomadars Music Fund	0.00	289.04	277.91	11.13
F224XX	Gordon Graham Music Scholarship	0.00	137.45	137.45	-
F221XX	Phone 2002	0.00	26,149.00	0.00	26,149.00
F20XXX	Royal & Ancient Golf Club of St Andrews Golf Bursaries	0.00	7,000.00	7,000.00	-
F234XX	Sutton Trust Summer Programme		30,000.00	30,000.00	-
F5XXXX	Harry A Boswell Art Collection	0.00	4,007.00	4,007.00	-
F12XXX	Physics & Astronomy		4,030.00	4,030.00	-
F13XXX	S N Curle Memorial Prize	0.00	40.00	40.00	-
F17XXX	St Mary's Initiative	0.00	5,058.37	5,058.37	-
F24XXX	Postgraduate Grants (US Fund)	0.00	12,355.00	12,355.00	-
F26XXX	Music Centre (Endowment)	0.00	3,500.00	3,500.00	-
F28XXX	David Russell Scholarships	0.00	5,000.00	5,000.00	-
F31XXX	Chemistry (Purdie Fund)	0.00	120.00	120.00	-
F36XXX	Overseas Students	4,713.60	500.00	5,213.60	-
F52XXX	Marine Biology	0.00	8,150.00	8,150.00	-
F58XXX	University Library	0.00	100.00	100.00	-
F59XXX	St Leonard's Chapel Appeal	0.00	100.00	100.00	-
F62XXX	Preclinical Medicine	0.00	782.00	782.00	-
F66XXX	Family Book Fund	0.00	14,699.63	14,699.63	-
F72XXX	Ernest Ransome III Scholarship	0.00	6,100.00	6,100.00	-
F99XXX	Dr John L Durward Bequest	0.00	500.00	500.00	-
F108XX	American Foundation Recruitment Bursaries (Undergraduate)	0.00	64,107.00	64,107.00	-
F110XX	Rubric Translation	0.00	5,000.00	5,000.00	-
F120XX	Completion Loan Scheme	0.00	290.00	290.00	-
F124XX	The Roundel	82,473.99	17,100.00	0.00	99,573.99
F127XX	Digitisation/Exhibition/Acquisition	0.00	500.00	0.00	500.00
F128XX	Sims Building	0.00	250.00	250.00	-
F129XX	Sims Professorship	500.00	0.00	0.00	500.00
F132XX	Balraig Studentships in Healthcare Management	0.00	77,500.00	77,500.00	-
F141XX	Ronald M Smith Scholarship Fund	0.00	16,332.12	16,332.12	-
F145XX	The St Andrews Prize for the Enironment	0.00	120,751.83	120,751.83	-
F148XX	Tessa Trethowan Memorial Fund	0.00	869.00	869.00	-
F157XX	Walker Trust Fund	0.00	10,000.00	10,000.00	-
F162XX	Physics & Astronomy Transferrable Skills	0.00	36.00	36.00	-
F165XX	Donald Malcolm MacArthur Scholarship Fund	0.00	30,851.06	30,851.06	-
F169XX	Eden Estuary Fund	0.00	2,115.47	2,115.47	-
F170XX	Ede & Ravenscroft Prize	0.00	1,000.00	1,000.00	-
F171XX	John R Fleming Essay	0.00	100.00	100.00	-
F173XX	The Zawadzki Fund		2,370.30	2,370.30	-
F174XX	Bute Centenary	0.00	1,000.00	1,000.00	-
F177XX	Christopher W Hannan Fund		30.75	30.75	-
F179XX	Library Computer Cluster	0.00	40.00	40.00	-
F180XX	Access Centre	0.00	360.00	360.00	-

F181XX	Daniel William Tyndale Fund		1,000.00	1,000.00	-
F184XX	Top Up Postgraduate Recruitment	33,725.00	0.00	33,725.00	-
F185XX	Commonwealth Student Support	5,000.00	0.00	5,000.00	-
F187XX	Lloyds TSB Scotland Volunteer Student Co-ordinator	0.00	12,000.00	12,000.00	-
F191XX	L J Woodward Memorial Fund	0.00	1,991.00	1,991.00	-
F192XX	Convener's Prize	0.00	50.00	50.00	-
F195XX	Student Welfare Fund	0.00	3,125.00	3,125.00	-
F196XX	AKG Paterson Prize	0.00	680.00	680.00	-
F199XX	St Mary's Heritage Restoration Project	22,250.00	6,000.00	0.00	28,250.00
F200XX	University's Museums Collections Fund	0.00	475.00	475.00	-
F201XX	Fuhrman Fund	3,994.59	4,025.00	8,019.59	-
F202XX	Whales Studies(Postgrad Scholarship)	0.00	5,365.49	5,365.49	-
F204XX	McDermott Foundation Fund	0.00	11,437.66	11,437.66	-
F207XX	The Royal Bank of Scotland Access Summer School & Access Bursaries	0.00	40,000.00	40,000.00	-
F209XX	Jemima Anderson's Executry	85,741.75	460.11	86,201.86	-
F211XX	New Grove Dictionary of Music	0.00	140.00	140.00	-
F212XX	Divinity Teaching Post	0.00	11,860.00	11,860.00	-
F213XX	Restoration of University Iron Work	0.00	40,000.00	40,000.00	-
F214XX	Rowing Club	0.00	300.00	300.00	-
F215XX	Avery Fund for Scots Heraldry	0.00	57,465.70	57,465.70	-
F216XX	Kenneth R Horton Memorial Fund for Brass	0.00	1,000.00	1,000.00	-
F217XX	Patrick Yeaman & Moncrieffe Bursary	0.00	1,000.00	1,000.00	-
F218XX	Paula Reines Kaiser Legacy	0.00	3,377.48	3,377.48	-
F219XX	Theology Through the Arts	0.00	5,912.28	5,912.28	-
F220XX	The Russell Trust Development Awards	0.00	15,000.00	0.00	15,000.00
F222XX	Willin Protein Research Project	0.00	25,000.00	25,000.00	-
F223XX	Gordon H Chaplin Bursaries for Physics & Astronomy	0.00	196,000.00	196,000.00	-
F225XX	The Catherine & Jean Morrison Prize	0.00	1,000.00	0.00	1,000.00
F226XX	The Old Union Coffee Bar	0.00	25,490.00	0.00	25,490.00
F227XX	Madryga Music Fund	0.00	250.00	250.00	-
F228XX	Dr J Tony Weir Fund for Geography & Geosciences	0.00	25,334.00	0.00	25,334.00
F229XX	St Salvator's Hall - Restoration of Dining Room Stained Glass Windows	0.00	10.00	0.00	10.00
F230XX	St Salvator's Chapel Bells	0.00	50.00	0.00	50.00
F231XX	Seal Telemetry Project	0.00	10,000.00	10,000.00	-
Totals		358,398.93	1,145,525.48	1,083,640.96	420,283

THE GENERAL COUNCIL

The General Council was instituted by the Universities (Scotland) Act, 1858, but its constitution and organisation have been considerably altered by subsequent statutes.

The membership of the General Council is governed by ordinance No. 96 of the University of St Andrews and is as follows:-

The Chancellor, all graduates of the University (including honorary graduates) and holders of the Licentiate in Dental Surgery, members and former members of the University Court, Professors and former Professors of the University, Readers and Lecturers who have been in office for more than one year, former Readers and Lecturers who were members of the Council during their tenure of office as such and who continued in the employment of the University until retirement.

The Chancellor of the University is elected by the General Council and is President of the Council.

The business of the Council is to take into consideration all questions affecting the well-being and prosperity of the University, and to make representations from time to time on such questions to the University Court, who shall consider the same, and return to the Council their deliverance thereon. Members may raise any matter bearing upon the University, by reference to the Convener of the Business Committee of the General Council, College Gate, St Andrews.

Under the Universities (Scotland) Act, 1966, new Ordinances and Resolutions are communicated in draft form to the General Council, whose opinion thereon is taken into consideration.

The Council elects two Assessors to the University Court. No member of the Senatus Academicus is entitled to vote or take part in the election of any Assessor of the General Council.

The affairs of the Council are conducted by a Business Committee exercising duties determined by the Council in accordance with the Council's instructions.

Standing Orders of the General Council

1. *Statutory Meetings* — The Council shall assemble twice each year, such meetings to be held on the last Saturday in January and the last Saturday in June (subject to alteration from time to time by resolution of the Council with the approval of the University Court).

2. *Special Meetings* — Special meetings of the Council shall be called through the Clerk either at the request of the Business Committee, made by a majority of all its members, or at the request of not less than fifty members of the Council.

3. *Quorum* — the quorum of the Council shall be twenty.

4. *Chairman* — At meetings of the Council, the Chancellor, whom failing the Principal, whom failing the Chancellor's Assessor, whom failing a Council Assessor on Court (in order of seniority), whom failing the Convener of the Business Committee, shall preside; in the absence of all of these, a Chairman shall be elected by the meeting. No member of the Senatus Academicus shall preside at a meeting of the Council during that part of the business devoted to the election of an Assessor on the University Court. In every case the Chairman has a deliberative and also a casting vote.

5. *Committees* — The Council shall appoint and determine the duties of a Business Committee. From time to time the Council may appoint other committees to report on any matter remitted to them or to carry out instructions given to them by the Council.

6. *Notice of Motion* — Notice of every motion except procedural motions to be proposed at a meeting of the Council shall be given to the Clerk in writing, signed by the member giving it, at least eight days prior to the date of the meeting in question. If the Chairman is satisfied that due notice could not reasonably have been given in respect of a specific item of business, this Order may be suspended, for the sole purpose of discussing the business in question, on the vote of two-thirds of the members present at a meeting of the Council.

BUSINESS COMMITTEE OF THE GENERAL COUNCIL

The Constitution and duties of the Business Committee, as determined by the Council, are as follows:-

Constitution

1. The Business Committee shall consist of:
 - (a) Members *ex officio*
 - (b) Elected Members
2. The following shall be members *ex officio*:
 - (a) The Principal.
 - (b) The Chancellor's Assessor on the University Court.
 - (c) The Assessors of the General Council on the University Court.
 - (d) The Conveners of all other Committees (and standing Sub-Committees) of the General Council.
 - (e) Two of the co-opted members of the University Court who are alumni.
3.
 - (a) The elected members shall be twelve in number.
 - (b) They shall hold office for four years.
 - (c) They shall not be eligible for re-election until one year has elapsed from the date of demitting office.
4.
 - (a) The election of members shall take place annually at the second statutory half-yearly meeting of the General Council; but a casual vacancy may be filled at either statutory half-yearly meeting.
 - (b) In case of a casual vacancy the person elected to fill it shall retire when the member (s)he succeeded
 - (c) would in ordinary rotation have retired, and shall be eligible for immediate re-election.
5.
 - (a) When necessary, the Convener and the Vice Convener shall be elected by the Business Committee from among its elected members at the first meeting following the second statutory half-yearly meeting of the General Council serving until their ordinary membership term expires.
 - (b) On the expiry of their ordinary term, the Convener and the Vice Convener shall be eligible for immediate re-election as an ordinary member of the committee, and on such re-election shall be eligible for re-election as Convener or Vice Convener.
 - (c) The Convener and Vice Convener shall be *ex officio* members of all the committees of the Council.

Duties

The duties of the Business Committee are to transact business remitted to the Committee by the General Council, to frame the programme of business to be submitted to meetings of the Council, and to act on behalf of the Council, under powers specifically conferred upon the Committee, or in circumstances of emergency.

GENERAL COUNCIL REGISTER

Changes of designation or address should be communicated immediately to the Registrar to the General Council, College Gate, North Street, St Andrews, Fife KY16 9AJ. (*Note* - to comply with Data Protection legislation, the Register available for public consultation no longer contains members' addresses but relevant queries may be directed to the Alumni Relations Officer.)

